



2019 AP Exam Registration Information

Clovis West offers AP Exams, every subject except for AP Chinese, to all students (CUSD, Out of District, etc.). Students may register for an exam, regardless if enrolled or not in the class this school year. **All students must register and attend a pre-administration session; week of April 22 – 26.**

Students register for their AP Exam(s) through Total Registration:

<https://user.totalregistration.net/AP/050982>

IMPORTANT DATES

AP Exam Registration Exams order placed with College Board on February 28.	January 7 – February 28, 2019
1st Late Registration (*incur a \$10.00 per exam late fee)	March 1 – March 18, 2019
2nd Late Registration (*incurring a \$25 per Registration: Final order placed with College Board March 22.	March 19 – March 22, 2019
Cancellation Deadline (Partial Refund \$45.00)	March 15, 2019
Cancellation – No Refund (Incurs unused exam Fee of \$15.00)	March 18, 2019

AP EXAM FEES:

AP Exams - register by February 28, 2019	\$94.00 per exam
*AP Exams (Federal Reduced Lunch Students)	\$5.00 per exam
AP Administration Fee	\$5.00 per student registration
Late Registration Fee (3/23 – 4/12): Note College Board charges additional fee after 1 st cutoff date.	Additional \$45.00 per exam
Late Testing Fee due to conflict (\$45.00 + Unused Exam Fee of \$15.00)	Additional \$65.00 per exam

ALTERNATE TESTING

*Late testing circumstances. College Board recognizes certain circumstance that allows a student to test during the Alternate testing window at no extra charge. If you have a conflict, please contact Mrs. Laband in the Clovis West Library. In addition to the regular exam cost, \$94.00 (nonrefundable), College Board charges **an added 45.00** per exam + **\$20.00 unused** exam fee. Please note that late fees may apply*

ALTERNATE TESTING CIRCUMSTANCE	\$45.00
1. Two or more Exams same date and time	No charge
2. Three or more exams on the same day	No charge
3. Conflict Sport or School Event	\$94.00 + \$45.00
4. Conflict Family/Personal Commitment	\$94.00 + \$45.00
5. Absent for Regular Scheduled exam	\$99.00 + \$15.00 unused exam fee = \$109.00

ADDITIONAL INFORMATION

- No Makeup Exams: if student is absent on the day of their exam, College Board does not offer a make up exam. Exam Fee is nonrefundable. Student/Parent incurs an added unused test fee of \$20.00 per exam.*
- Students who register after March 7, must attend a pre-administration fee to complete demographic information.*
- Free or Reduced Fees: Students who have a verifiable financial need are eligible for reduced fees. Please obtain a financial assistance form from Mrs. Laband in the Clovis West Library. Free or Reduced fee is based on Federal Government Poverty guidelines.*
- Testing with Accommodations: February 23 is the final day to submit a request for testing accommodations to the College Board. Contact Mrs. Karen Boone to submit paper work to College Board.*