



Preparing for Graduation 2018 Caps and Gowns



Seniors:

Your graduation is a time when you will be able to show your appreciation to everyone who has supported you in getting to this special moment in your life. Before the ceremony in June, there are many steps that you will need to complete.

As in the past, Graduate Services will assist you in ordering an appropriate sized gown, as well as in determining whether to voluntarily choose to purchase your tassel and diploma cover as keepsakes. In addition, the Class of 2018 requests graduates to consider giving a voluntary donation to help offset the costs of your gown and keepsake cap.

There are two parts to this process:

Part 1: Purchases from Graduate Services

- You may voluntarily choose to purchase your tassel and diploma case/cover from Graduate Services for \$28.95, plus tax. (Absent purchase, graduates will not be provided a diploma case/cover and tassel.)
- Graduate Services will provide and distribute the appropriate order forms to all seniors for all items you may wish to purchase.

Part 2: Donation to the Class of 2018

- Yes, I want to donate to the Class of 2018 to help offset the cost of graduation gown rentals and keepsake cap.
- For donation, make Check or Money Order payable to:
 - Clovis West Class of 2018**
 - Please give cash donation directly to your Activities Office

\$ 10.00

For your records: Donation to Class of 2018 Amount \$ _____

Check #: _____ Date: _____

Please detach and include with cash, check, or money order for your donation to the Class of 2018 to help offset costs of graduation gown rental.

Graduate's Name: _____

Student ID#: _____

Donation Amount: \$ _____

