



# 2018 AP Exam Registration Information

Clovis West offers AP Exams, every subject except for AP Chinese, to all students (CUSD, Out of District, etc.). Students may register for an exam, regardless if enrolled or not in the class this school year. **All students must register and attend a pre-administration session; week of April 16-20, and April 24, 25, 26.**

Students register for their AP Exam(s) through Total Registration:

<https://user.totalregistration.net/AP/050982>

## IMPORTANT DATES

<b>AP Exam Registration</b>	December 19 – March 7, 2018
Late Registration (*incurring a \$25 per Exam)	March 19 – March 28, 2018
Cancellation Deadline (Partial Refund \$45.00)	February 28, 2018
Cancellation – No Refund (Incurs unused exam Fee of \$15.00)	March 1, 2018

## AP EXAM FEES:

AP Exams - register by 3/7	\$94.00 per exam
*AP Exams (Federal Reduced Lunch Students) – register by 3/7	\$5.00 per exam
AP Administration Fee	\$5.00 per student registration
Late Registration Fee (3/19 – 3/28)	Additional \$25.00 per exam
Late Testing Fee due to conflict	Additional \$45.00 per exam

## ALTERNATE TESTING

*Late testing circumstances. College Board recognizes certain circumstance that allows a student to test during the Alternate testing window at no extra charge. If you have a conflict, please contact Mrs. Laband in the Clovis West Library. College Board charges an added 45.00 per exam; total exam cost = \$99.00 (late fee/admin fee may apply).*

ALTERNATE TESTING CIRCUMSTANCE	\$45.00
1. Two or more Exams same date and time	No charge
2. Three or more exams on the same day	No charge
3. Sport or School Event	\$99.00
4. Family/Personal Commitment	\$99.00
5. Absent for Regular Scheduled exam	\$99.00 + \$15.00 unused exam fee = \$104.00

## ADDITIONAL INFORMATION

- No Makeup Exams: if student is absent on the day of their exam, College Board does not offer a make up exam. Exam Fee is nonrefundable. Student/Parent incurs an added unused test fee of \$15.00 per exam.*
- Students who register after March 7, must attend a pre-administration fee to complete demographic information.*
- Free or Reduced Fees: Students who have a verifiable financial need are eligible for reduced fees. Please obtain a financial assistance form from Mrs. Laband in the Clovis West Library. Free or Reduced fee is based on Federal Government Poverty guidelines.*
- Testing with Accommodations: February 23 is the final day to submit a request for testing accommodations to the College Board. Contact Mrs. Karen Boone to submit paper work to College Board.*